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ADMINISTRATIVE RULE

Rule Number/Name:	040.036.000 – Academic Misconduct
Responsible Department:	Instructional Services
Authority:	Chief Academic Officer

Overview

The College requires all students to meet its standards of academic integrity and honesty. Any behavior that seriously interferes with other students' ability to engage in learning and/or the instructor's or staff member's ability to provide instruction is academic misconduct subject to discipline.

Applicability

Students, Chief Academic Officer, Faculty, Chief Student Services Officer

Any future changes to this Administrative Rule must first be reviewed by the Academic Standards and Practices Committee.

Administrative Rule Statement

The following are examples of Academic Misconduct:

- plagiarism
- using someone's work
- allowing someone else to represent your work as his/her own
- gaining or attempting to gain an unfair advantage
- disruptive behavior
- giving false information or altering documents.

Violations are not limited to the areas and examples given. Definitions of above violations are listed in the student handbook.

Violations of academic misconduct shall first be addressed by the instructor. After discussing the matter with the student, the instructor may determine an appropriate penalty, such as loss of points, grade reduction, retake a test or examination, extra work, failure on an assignment, failure in the course, or a combination of these or other penalties.



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At any time during an academic misconduct incident, an instructor may consult with his/her supervisor. Instructors may also choose to consult with Student Services regarding any case. At the discretion of faculty, cases of egregious academic misconduct may be referred entirely to Student Services for processing under the Student Misconduct Proceedings.

Instructors are encouraged to report cases of serious academic misconduct to the Chief Student Services Officer. Such communication is compiled within Student Services Office to track offenses and occurrences beyond a single course or instructor. Instructors choosing to report cases should use the Academic Misconduct Report Form.

Definitions

Standards of Honesty- the College requires all students to meet its standards of honesty. Dishonesty, cheating, or plagiarism, or knowingly furnishing false information to the College, are particularly serious offenses and constitute misconduct subject to discipline.

Disruptive Behavior -Any behavior that seriously interferes with other students' ability to engage in learning and/or the instructor's or staff member's ability to provide instruction is misconduct subject to discipline.

Please see the Student Handbook for further definitions.

Interpretation of Administrative Rule

Chief Academic Officer

Cross Reference to Related Administrative Rules

1. CGCC Administrative Rule 040.028.000 – Syllabi

Further Information

Instructional Services
541-506-6031

Strategic Direction

- KFA 1: Educational Programs and Services
- KFA 2: Students



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Appendix

1. CGCC Board policy 30.A – Student Rights, Responsibilities and Conduct
2. CGCC Student Handbook.
https://www.cgcc.edu/files/CGCCStudentHandbook17_18_0.pdf
3. Academic Dishonesty Report Form