



OPERATING PROCEDURE

Approval Date: 12/19/12
Effective Date: 12/19/12
Last Revised: 03/09/23

Procedure Number/Name:	010.003.001 – Instructional Outcomes Data Publishing
Associated Rule Number/Name:	010.003.000 – Data Publishing
Responsible Department:	Instructional Services

Overview

Assessment data that makes it possible to identify individual students - including elements with fewer than seven data points - will be kept confidential. The academic assessment coordinator will review all assessment data and redact anything that does not fit the criteria.

Areas of Responsibility

Instructional Services, Academic Assessment Coordinator

Operating Procedure Details

All course and degree, program or certificate assessment data will be routed to the academic assessment coordinator to ensure compliance with the Data Publishing Administrative Rule prior to public dissemination. The academic assessment coordinator will retain a record of redacted information.

Further Information

Academic Assessment Coordinator

kkane@cgcc.edu

541-506-6036

References

1. CGCC Administrative Rule 010.003.000 – Data Publishing
2. CGCC Administrative Rule 040.018.000 – Course Outcomes Assessment
3. CGCC Operating Procedure 040.018.001 – Course Outcomes Assessment

Forms

None