



## ADMINISTRATIVE RULE

Approval Date: 06/11/14

Effective Date: 06/11/14

Last Revised: 03/06/20

<b>Rule Number/Name:</b>	050.018.000 – Standards for Acceptance of Non-Traditional Credit
<b>Responsible Department:</b>	Student Services
<b>Authority:</b>	Registrar

### Overview

CGCC has established standards for the awarding of non-traditional credit.

### Applicability

Students, Staff, Faculty

### Administrative Rule Statement

#### *Non-Traditional Credit*

You must have an established transcript (one college credit) at CGCC before non-traditional credit can be awarded.

A maximum of 45 credits of non-traditional credit (this includes AP, CLEP, IB and Military, non-accredited coursework) may be granted.

Non-traditional credit may not be used to establish CGCC's residency requirement.

Only those subject areas taught by CGCC will be considered.

Not submitting the required fee prior to request, or not submitting required documents and transcripts/scores simultaneously, will cause a significant delay in the processing of non-traditional credit.

#### *Non-Traditional Credit Evaluation*

You must be a current credit CGCC student to request a non-traditional transfer credit evaluation. You must submit official documentation of the above mentioned non-traditional credits. **Evaluations are completed on a first-come, first-served basis.**

**Turnaround time is dependent upon the volume of requests and other factors, such as end of term graduation requests.**



**Definitions**

1. *Non-traditional Credit*: non-traditional credit includes AP (Advanced Placement), CLEP (College-Level Examination Program) and IB (International Baccalaureate) test scores, Military, and non-accredited college coursework.

**Interpretation of Administrative Rule**

The Registrar has authority for the interpretation of this administrative rule.

**Cross Reference to Related Administrative Rules**

1. CGCC Administrative Rule 050.014.000 – Substitution Standards
2. CGCC Administrative Rule 050.015.000 – Transfer of College-Level Credit

**Further Information**

Registrar  
[registrar@cgcc.edu](mailto:registrar@cgcc.edu)  
(541) 506-6011

**Strategic Direction**

**Appendix**

None