



Approval Date: 04/19/13
Effective Date: 04/19/13
Last Revised: 08/14/19

ADMINISTRATIVE RULE

Rule Number/Name:	050.034.000 – Financial Aid Satisfactory Academic Progress
Responsible Department:	Student Services
Authority:	Director of Financial Aid

Overview

The Financial Aid Office at CGCC calculates a student's Satisfactory Academic Progress at the end of each term based on a student's cumulative grade point average and their pace of progression toward their certificate or degree program.

Applicability

Students & Financial Aid staff

Administrative Rule Statement

Federal regulations require students receiving financial aid to maintain Satisfactory Academic Progress (SAP) and be working toward a financial aid eligible program. All terms of attendance, including those in which financial aid was not received, are considered when determining a student's satisfactory academic progress.

There are three components of Satisfactory Academic Progress:

1. Grade Point Average: Cumulative GPA of 2.0 or higher
2. Attempted Credits: Successful completion of 66.67% of attempted credits
3. Maximum Timeframe: A period no longer than 150% of the published length of the program measured in credit hours.

Definitions

1. Cumulative Grade Point Average: A calculation of the average of all of a student's grades for all terms and courses completed up to a given academic term
2. Financial Aid Warning: Status assigned to a student who fails to make satisfactory academic progress at the end of one term/payment period

3. *Financial Aid Suspension*: Status assigned to a student who fails to make satisfactory academic progress at the end of two terms/payment periods, or after one term/payment period during which they had no passing grades
4. *Financial Aid Probation*: Status assigned to a student who successfully appeals after having failed to make satisfactory academic progress after two terms/payment periods, or after one term/payment period during which they had no passing grades
5. *Appeal*: Process by which a student who is on Financial Aid Suspension can petition for continued financial aid eligibility
6. *Academic Plan*: Term by term schedule of classes prepared with the help of an academic advisor that students on Financial Aid Probation may be required to follow for continued financial aid eligibility.

Interpretation of Administrative Rule

Director of Financial Aid

Cross Reference to Related Administrative Rules

1. CGCC Administrative Rule 050.032.000 – Financial Aid Federal Work Study Program
2. CGCC Administrative Rule 050.033.000 – Federal Aid Withdrawal and Return of Title IV Funds
3. CGCC Administrative Rule 050.035.000 - Awarding Financial Aid
4. CGCC Administrative Rule 050.036.000 – Determining Financial Aid Eligibility
5. CGCC Administrative Rule 050.029.000 – Financial Aid Programs

Further Information

Financial Aid Office
financialaid@cgcc.edu
(541) 506-6021
(877) 368-6370 – Fax

Strategic Direction

- KFA 2.D.08 (Student Services)
- Core Theme A (Opportunities)

Appendix

1. CGCC Financial Aid Resources - <http://cgcc.us/financial-aid/resources>

2. CGCC Operating Procedure 050.033.001 – Federal Aid Withdrawal and Return of Title IV Funds
3. CGCC Operating Procedure 050.034.001 – Financial Aid Satisfactory Academic Progress
4. CGCC Operating Procedure 050.035.001 – Awarding Financial Aid
5. Satisfactory Academic Progress Appeal Form