



ADMINISTRATIVE RULE

Approval Date: 07/18/19

Effective Date: 07/18/19

Last Revised:

Rule Number/Name:	040.039.000 – Degree, Certificate and Program Outcomes Assessment
Responsible Department:	Instructional Services
Authority:	Director of Curriculum, Assessment, Strategic Planning & Strategic Planning

Overview

1. Outcomes assessment at the degree, certificate and program level is a data-driven, evidence based approach that will provide an opportunity to track continuous improvement at the degree, certificate and program level
2. Plans and the gathering of results for outcomes assessment at the degree, certificate and program level will occur annually in order to measure student achievement of degree, certificate and program outcomes
3. Analysis of outcomes assessment at the degree, certificate and program level will occur at the same time as department Program Review and will be used to inform and track progress on Program Review goals and to identify strengths and weaknesses to inform areas to improve upon and possible methods of improvement.
4. Outcomes assessment at the degree, certificate and program level will also provide the institution an opportunity to identify and capitalize on its strengths.

Applicability

Students, Faculty, Instructional Services Staff

Administrative Rule Statement

Three different assessment models will be used by departments/programs to assess degree, certificate, and program outcomes:

- 1) course grades for a wide range of courses that have been mapped to specific degree and certificate outcomes are aggregated, and targets are set
- 2) specific course assignments are mapped to given degree/certificate outcomes and targets are set regarding grade achievement;



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- 3) external evaluators assess student performance using a rubric that aligns with outcomes, and targets are set

Data for degree, certificate, and program outcomes assessment will be collected by departments annually. Analysis of data will be performed at the time of the department's Program Review to inform changes and improvements to degree/certificate/program curriculum. The analysis can be used to inform comprehensive program review.

Degree, certificate and program assessment plans, results and analysis will be posted on the Institutional Assessment/Degree/Certificate website.

Definitions

None

Interpretation of Administrative Rule

Director of Curriculum, Assessment, Strategic Planning & Accreditation.

Cross Reference to Related Administrative Rules

None.

Further Information

Academic Assessment Coordinator

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Strategic Direction

Core Theme B: Education

Appendix

1. CGCC Operating Procedure 040.039.001 – Degree, Certificate, Program Outcomes Assessment
2. [Degree, Certificate and Program Outcomes Assessment](#)