



Approval Date: 06/24/13

Effective Date: 06/24/13

Last Revised: 06/24/13

## ADMINISTRATIVE RULE

<b>Rule Number/Name:</b>	040.022.000 – Course Challenge for Competency
<b>Responsible Department:</b>	Instructional Services
<b>Authority:</b>	Chief Academic Officer

### Overview

A student may opt to take a challenge exam to demonstrate competency in lieu of taking a course. Only select courses are eligible for challenge.

### Applicability

Students, Faculty, Student Services Staff, Instructional Services Staff

Any future changes to this administrative rule must first be reviewed by the Academic Standards and Practices Committee.

### Administrative Rule Statement

A student may wish to show that he/she already possesses the knowledge contained in a class; if so, the/she may wish to challenge that class to demonstrate competency. A passing grade means the student does not have to take that course but may now take other courses for which the course was a prerequisite.

1. Each department will create an inventory of (a) courses that may be challenged and (b) courses for which a standard challenge exam has already been prepared. Instructional Services will maintain the inventory.
2. Students must be currently registered in credit courses or have previously completed credit courses at Columbia Gorge Community College in order to challenge a course.
3. Students must have an established Columbia Gorge Community College transcript before the challenge credits will be recorded.
4. All challenge courses will appear on a transcript as “by examination” and no credit may be earned by this form of challenge.
5. Students may take the challenge exam for a specific course only once.



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### Definitions

None

### Interpretation of Administrative Rule

Chief Academic Officer

### Cross Reference to Related Administrative Rules

1. CGCC Administrative Rule 040.023.000 - Course Challenge for Credit

### Further Information

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### Strategic Direction

- KFA 1: Educational Programs and Services
- KFA 2: Students

### Appendix

None