



BOARD AGENDA ITEM: 3.0–Regular Meeting Minutes
DATE: January 21, 2020

REGULAR MEETING MINUTES
Tuesday, November 5, 2019
CGCC Hood River Campus – Building 1, Class Room 1.310

ATTENDANCE:

Board of Education:

Sarah Segal
Kim Morgan
Antonio Baptista
Robin Feuerbacher
Dave Mason

Staff and Representatives:

Dr. Marta Cronin
Lori Ufford
Gerardo Cifuentes
Mike Mallery
Tiffany Prince

Courtney Judah
Dan Spatz
Rick Leibowitz
Danny Dehaze

1.0 CALL WORK SESSION TO ORDER

Kim Morgan called the work session meeting to order 5:00 pm.

2.0 STUDENT LIFE HAPPENINGS

3.0 ADJOURN

The work session adjourned at 5:58 pm.

1.0 CALL REGULAR MEETING TO ORDER

Kim Morgan called the meeting to order at 6:05 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes – September, 2019

MOTION #1 – APPROVED

Director Mason moved to **approve the September Board of Education minutes as amended.** Director Baptista seconded. Motion passed unanimously.

3.2 Regular Minutes – October, 2019

MOTION #2 – APPROVED

Director Mason moved to **approve the October Board of Education minutes.** Director Baptista seconded. Motion passed unanimously.

3.3 Goal Setting Minutes – October, 2019

MOTION #3 – APPROVED

Director Baptista moved to **approve the October Board of Education goal session minutes.** Director Segal seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT & PUBLIC HEARING

No public comments were given.

5.0 REPORT ITEMS

5.1 Instruction Report

Lori Ufford, Vice President of Instructional Services, shared some current happenings with faculty, the ongoing work for programming in the new Treaty Oak Skills Center, and preparations for the upcoming NWCCU Accreditation visit. A HSI study group was formed on campus, that included a wide range of participation, as Instructional Council has made a goal to learn more about what it means to be a Hispanic Serving Institution, and what are best some best practices. Additionally, Instructional Council is looking at how they can impact retention on our students and that they factually can help the momentum in keeping students going. Within the Business Department revamp a new full time instructor and adjunct faculty were brought on, this recognized need for leadership and prototyping a synchronous teaching format lead to a growth in enrollment for this department. Dylan McManus, the new Director of Library & Learning Commons, has been very creative in his first month on the job; he was able to help the college follow through with a commitment from Google and CGCC is now able to off WiFi hotspots to our students, through the library, giving them internet access almost anywhere they are.

5.2 Monthly Financial Update

Mike Mallery, Vice President of Financial Services, presented a summary level report on financial information through October 2019. Being four months into the 2019-20 fiscal year, actual revenue and expenditures are trending as expected to budget and overall, tuition and fees are trending upward from the same time last year with the decrease in enrollment. President’s Council is in the starting to begin the conversations about building fiscal year 2020-21 budget, and he hopes to bring forward more preparation and awareness around the budget build. Mike reviewed the budget calendar with the Board.

Director Baptista requested that Dr. Cronin and Mike consider bringing forward a few parts of the institution, at each board meeting, to delve deeper in order to

really understand what is going on budget wise. It was consensus of the Board of Education that they would like to head into the budget committee meetings more knowledgeable about what is going on.

5.3 President Cronin's Chinook Brief

Dr. Cronin's brief included updates about the continuation of design work going into the Treaty Oak Project, with possible designs to be finalized in January. She attended the first two meetings coordinated by HECC in regards to Oregon community colleges being able to offer baccalaureate degrees. The group is conversing about what the process would look like for community colleges and universities. At this point in time, it seems, that community colleges will be able to submit a letter of intent as early as next April to start offering a baccalaureate following fall of 2021. Dr. Cronin believes CGCC will submit a letter of intent for Nursing or Cyber Security, depending on the process and details.

5.4 Foundation Report

Director Segal, liaison to the foundation board, reported students receiving scholarships from the Foundation will be notified at the end of the week, about \$50,000 was awarded for winter and spring scholarships. The annual Foundation fundraisers have been set with Saddle Up taking place on April 16th and the Founder's Cup taking place on August 1st. Lastly the Foundation has received another planned endowment gift of \$500,000 which is to be directed towards the nursing department/program.

5.5 Director's Reports

The Directors who attending the OSBA fall regional meeting shared their takeaways and other information gleaned from the meeting regarding legislative issues and the Student Success Act

5.6 Chair's Report

Chair Morgan reported out on an ACCT Leadership Congress breakout session she attended about a community college in Michigan. They, through a generous donor, were able to host a Frida Kahlo collection exhibit and build a program for the year leading up to the exhibition that generated over \$8M for the college. Chair Morgan has been contemplating how CGCC could duplicate this in a different fashion, through art or film that bridges The Gorge.

She will follow up with a detailed report on the other sessions she attended and will share that with the Board of Education just before Thanksgiving.

5.7 Other

MOTION #4 – APPROVED

Director Mason moved to **amend the agenda to reflect moving item 6.1 to 5.7 as no action is needed for that topic.** Director Feuerbacher seconded. Motion passed unanimously.

Treaty Oak General Contractor/Construction Management Contract

President Cronin informed the Board of Education that the contract for construction management actually falls below the threshold that would require board authority for approval. The selection team narrowed down three candidates for interview and Bremik Construction rose through to the top, with no protests received throughout the process. The College's legal firm has been providing advise, when requested, throughout the whole timeline and the construction management contract that was shared with the Board has not received any changes nor will change prior to signature. CGCC and PlanB have been actively managing the project to where it needs to be at this point in time.

Director Baptista stated that—while he understands that time constraints and spacing between board meetings may require swift executive decisions throughout the progression of the Treaty Oak Project—the college administration and the project management team need to continue to be timely, transparent, and clear about decisions and budget management, to avoid budget or building functionality surprises as May draws nearer.

6.0 BUSINESS ITEMS

6.1 OSBA Elections

MOTION #5 – APPROVED

Director Mason moved to **approve the selection of Scott Rogers as its District 2 candidate for the OSBA Board of Directors and Jennifer Spurgeon as its candidate for the OSBA Legislative Policy Committee, and moves that Tiffany Prince will submit the Board's vote by November 29, 2019.** Director Segal seconded. Motion passed unanimously.

6.2 Budget Committee Vacancy

MOTION #6 – APPROVED

Director Baptista moved to **declare a vacancy on the CGCC Budget Committee and authorize an announcement be given to fill the position.** Director mason seconded. Motion passed unanimously.

6.3 Other

7.0 PUBLIC COMMENT

8.0 CRITICAL DATES

Chair Morgan reviewed the critical dates with the Board.

10.0 ADJOURN

The meeting was adjourned at 8:16 pm.

As recorded by Tiffany Prince,
Executive Assistant to the President and Board of Education