



BOARD AGENDA ITEM:
DATE:

3.0-Regular Meeting Minutes
November 5, 2019

REGULAR MEETING MINUTES
Tuesday, September 17, 2019
CGCC The Dalles Campus – Board Room, Building 1, Room 1.162

ATTENDANCE:

Board of Education:

Sarah Segal
Kim Morgan
Antonio Baptista
Robin Feuerbacher
Dave Mason

J. Carmen Gamez
Randy Helm

Staff and Representatives:

Dr. Marta Cronin
Lori Ufford
Gerardo Cifuentes

Mike Mallery
Tiffany Prince
Courtney Judah
Dan Spatz
Rick Leibowitz
Danny Dehaze

1.0 CALL WORK SESSION TO ORDER

Kim Morgan called the work session meeting to order 5:03 pm.

2.0 JED CAMPUS PROJECT

Shayna Dahl, Student Support Services Coordinator, gave a presentation regarding CGCC's JED campus status. JED Campus is a nationwide initiative to guide schools through the comprehensive collaborative process of building or building upon existing student mental health, substance abuse and suicide prevention efforts. Earlier in the calendar year CGCC received the JED Campus feedback report that Shayna reviewed with the board, which included an economic analysis of mental health services at the college, the Healthy Minds Study. Shayna and the Board of Education conversed about what this means for the campus now and what/how it will be included as a student housing complex is built.

3.0 ADJOURN

The work session adjourned at 5:55 pm.

1.0 CALL REGULAR MEETING TO ORDER

Kim Morgan called the meeting to order at 6:06 pm.

2.0 WELCOME AND INTRODUCTIONS

Kim Morgan welcomed guests and swore in newly appointed board members Dave Mason and J. Carmen Gamez.

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes – August, 2019

MOTION #1 – APPROVED

Director Baptista moved to **approve the minutes from the August 2019 board meeting**. Director Segal seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT & PUBLIC HEARING

No public comments were given.

5.0 REPORT ITEMS

5.1 Report on the CGCC Virtual Campus

Instruction provided their update in student completion in the online and hybrid class offerings at CGCC, as well as, the virtual campus plan. This included items such as; the mandatory steps to onboarding and training for virtual campus faculty, learning management system (moodle), the new technologies, and also challenges of virtual campus. The Office of Instruction shared their plan to bring on more degrees and certificates to the virtual campus over the next several years – with the following to happen by Fall 2020:

1. Associate of Arts Oregon Transfer (AAOT)
2. Associate of Arts Oregon Transfer (AAOT)
Elementary Educator Pathway
3. Associate of Science (AS)
4. Associate of General Studies (AGS)
5. Associate of Applied Science (AAS)
Administrative Assistant
6. Oregon Transfer Module

5.2 Monthly Financial Update & Moss Adams, audit firm, engagement letter

Mike Mallery, Vice President of Financial Services, shared that actual revenue and expenditures are trending as expected to budget, as the college is now over two months into the new fiscal year. He will also begin providing Treaty Oak Project financials every other month, starting in October. Moss Adams, CGCC's audit firm, submitted their engagement letter for the board's review.

MOTION #2 – APPROVED

Director Baptista moved to **accept Moss Adams audit engagement letter**. Director helm seconded. Motion passed unanimously.

5.3 President Cronin's Chinook Brief

Dr. Cronin's brief included updates that the three new programs CGCC submitted were approved, in anticipation of the new skills center: aviation maintenance, welding technology, and construction technology. Ongoing progress update of the Treaty Oak Project and the Chinook Campus Pantry (food pantry), are still on track.

Under the new leadership in student services, the college has launched it's first call and text messaging campaigns.

5.4 Foundation Report

Director Segal, liaison to the foundation board, reported that there are vacancies on the Foundation that they are looking to fill, more information can be requested from Steph Hoppe. The next Saddle Up and Celebrate fundraiser will be on April 16, 2020.

5.5 Director's Reports

Director Mason will connect with Tiffany about a community fundraiser.

5.6 Chair's Report

Chair Morgan shared that OCCA is just starting to begin up for the year and will be able to provide an update at the next board meeting.

5.7 Other

6.0 BUSINESS ITEMS

6.1 Treaty Oak Architectural & Engineering Firm, Contract

MOTION #3 – APPROVED

Director Segal moved to **authorize presidential signature on the final ratification of the Opsis, architectural and engineering firm contract.** Director helm seconded. Motion passed unanimously.

6.2 November 2019 Board of Education meeting date revision

The request was made to accommodate travel for the OCCA Annual Conference that the November board meeting be moved to November 5.

MOTION #4 – APPROVED

Director Segal moved to **adjust the board calendar, moving November's meeting to the 5th at 5pm at the Hood River campus.** Director Mason seconded. Motion passed unanimously.

MOTION #5 – APPROVED

Director Mason moved to **add a goal setting meeting to the calendar for October 20th at 5pm, location TBD.** Director Baptista seconded. Motion passed unanimously.

6.3 Other

7.0 PUBLIC COMMENT

8.0 CRITICAL DATES

Chair Morgan reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:45 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education