



BOARD AGENDA ITEM:

4.1–Regular Meeting Minutes

DATE:

October 10, 2017

REGULAR MEETING MINUTES

Tuesday, September 12, 2017

CGCC The Dalles Campus – Board Room, Building 1, Room 1.162

ATTENDANCE:

Board of Education:

Charlotte Arnold
Dana A Campbell
Lee Fairchild
Sarah Segal
Kim Morgan

Stu Watson

Dr. Kevin McCabe

Staff and Representatives:

Bill Bohn
Lori Ufford
Eric Studebaker

Tiffany Prince

Courtney Judah

Dan Spatz

Jim Austin

1.0 CALL WORK SESSION TO ORDER

Stu Watson called the work session meeting to order 5:01 pm.

2.0 OVERVIEW OF STUDENT SERVICES RECRUITING AND OUTREACH

Chair Watson welcomed guests and invited Dr. Eric Studebaker to introduce his team: Stephanie Hoppe, Ryan Brusco, Tama Bolton, and Michelle Gietl. Stephanie acquainted the Board of the new Student Outreach and Recruitment (SOAR) purpose; to build connections between CGCC and the community adding that key activities throughout the year will help the college to collaborate with internal and external colleagues to promote access and success. She also explained the annual goals SOAR is hoping to accomplish as well as some of their bigger dreams for the future. Ryan furthered the conversation with a recap on the Gorge Educators Collaborative Summit (GECS) while extending an invitation to the upcoming summits and sharing GECS next steps. Michelle rounded out the hour updating the Board on Student Life from the new student life center to clubs to the new campus ambassadors.

3.0 ADJOURN

The work session adjourned at 5:58 pm.

1.0 CALL REGULAR MEETING TO ORDER

Stu Watson called the meeting to order at 6:06 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 PUBLIC COMMENT

Susan Lewis, Director of Curriculum and Assessment, provided public comment on the selection of the new presidential style and direction of leadership.

4.0 APPROVAL OF MINUTES

4.1 Regular Minutes – August 8, 2017

MOTION #1 – APPROVED

Director Fairchild moved to **approve the August 8 meeting minutes**. Director Campbell seconded. Motion passed unanimously.

4.2 Work Session Minutes – August 15, 2017

MOTION #2 – APPROVED

Director Arnold moved to **approve the Work Session minutes**. Director Segal seconded. Motion passed unanimously.

5.0 REPORT ITEMS

5.1 Student Leadership Introductions

Michelle Gietl, Student Life Advisor, had each student leader in Associated Student Government and Phi Theta Kappa introduce themselves to the Board of Education.

5.2 Foundation Report

Director Segal shared the Foundation's annual Founder's Cup success; 28 teams brought in over \$19 thousand dollars into the endowment fund. The Foundation is also considering some new fundraising events and the scholarship program awarded last spring was approximately over \$100 grand. Scholarship applications for this year are now available.

5.3 Operations Update

Tiffany Prince, Administrative Assistant to the President and Board of Education, reviewed President Toda's operational update with the Board noting that not much has changed since the August board meeting and operations are going as usual.

5.4 Financial Update

The Monthly Financial Update was distributed to the Board for consideration. Tiffany offered to take any questions from the Board back to the business office.

5.5 Title IV Program Review

Eric Studebaker, Chief Student Services Officer, provided a general review of the findings from the Title IV Program Review, including the verbal feedback received as part of the exit interview with staff. On October 1 the college will get the preliminary report with the corrective action plan included with the report. CGCC then has 60 days to provide the Department of Education a response. Eric added

this will be a long process approach from an improvement perspective. It was also a topic of conversation that the Executive Leadership Team will be reviewing, updating, and potentially drafting new college policy for the Board of Education to consider.

5.6 Director's Reports

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

5.7 Other

6.0 BUSINESS ITEMS

6.1 IT Surplus

Danny Dehaze, Online Services Specialist, reviewed with the Board a list of IT items to be surplus.

MOTION #3 – APPROVED

Director Arnold moved to **approve the listed IT items as surplus**. Director Fairchild seconded. Motion passed unanimously.

6.2 Interim Management Plan

Director Fairchild discussed with the Board the three Interim President options before them. Director Fairchild then asks Eric Studebaker speaks on behalf of the Executive Leadership Team about Lori Ufford's candidacy while Lori speaks to how she will back-fill the absences in her position on occasion and the presidential duties she could take on.

The Board of Education entered Executive Session at 7:28pm for the purpose of considering the employment of an officer, employee, staff member or agent. The Board adjourned Executive Session at 8:12pm.

MOTION #4 – APPROVED

Director Fairchild moved to **approve choose the internal ELT recommended "Lori Ufford" interim option until the December Board Meeting, to then reassess and make sure everything is moving forward**. Director Arnold seconded. Motion passed 6-1, Director McCaboe opposed.

6.3 Select Presidential Search Firm

The Board of Education ranked and had a round-the-table discussion of the 5 Requests for Proposals that were sent in from search consultant firms nationwide.

MOTION #5 – APPROVED

Director Segal moved to **select Gold Hill Associates as the search firm for the presidential search.** Director Campbell seconded. Motion passed unanimously.

6.4 **Presidential Search Committee Structure**

The Board briefly discussed the Presidential Search Screening Committee structure and options.

MOTION #6– APPROVED

Director Arnold moved to **edit the committee structure to have one ELT representative and up the community representation 6 six participants, leaving all other representation as is.** Director McCabe seconded. Motion passed unanimously.

6.5 **Other**

Courtney Judah, Director of Human Resources, updates the Board on the Budget and Finance Officer position. She shares that three applicants were moving onto the interview round which is about to commence and that there has also been names submitted for contracting if the interviews do not produce a candidate.

7.0 **PUBLIC COMMENT**

Courtney Judah and Dan Spatz provide public comment on Board motion #4 sharing that the decision to reassess the interim situation part way through the year gives no stability to the position and to the college leaving everyone to still constantly wonder with uncertainty.

Andi and Adrianna Padilla, students at CGCC, share their opinions on the presidential search and thank the Board for their transparency especially during the Sanctuary Campus processes.

Following the public comments Chair Watson and the Board converse with Lori and staff about the interpretation of Motion #4 as both understood the motion differently. This prompts Director Fairchild to ask the Board to go back into executive session.

The Board of Education entered Executive Session at 9:02pm for the purpose of considering the employment of an officer, employee, staff member or agent. The Board adjourned Executive Session at 9:10pm.

MOTION #6– APPROVED

Director Fairchild moved to **reconsider the previous motion #4 and select Lori Ufford as CGCC Interim President for 9 months. Interim President will adhere to the same policies and procedures as a full duty president.** Director Morgan seconded. Motion passed 6-1, Director McCabe opposed.

8.0 **CRITICAL DATES**

Chair Watson reviewed the critical dates with the Board.

9.0 **ADJOURN**

The meeting was adjourned at 9:14 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education