



BOARD AGENDA ITEM:
DATE:

3.1 – Regular Meeting Minutes
August 17th, 2021

REGULAR MEETING MINUTES

Tuesday, July 20, 2021

This meeting was held remotely due to Covid-19 and in person.

ATTENDANCE:

Board of Education:

Jonathan Fost
Tim Arbogast
Kim Morgan
Robin Feuerbacher
Lucille Begay
Nathanael Stice

Staff and Representatives:

Dr. Marta Cronin
Courtney Judah
Danny Dehaze
Jarett Gilbert
Saundra Buchanan
Wendy Patton

Jessany Munoz-
Petricevic
Ryan Lawrence

1.0 CALL REGULAR MEETING TO ORDER

Chair Fost called the meeting to order at 6:02 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 SWEARING IN OF NEW BOARD MEMBERS

Chair Fost swears in newly elected Board Directors, Lucille Begay and Nathanael Stice, both representatives of Wasco County.

4.0 ELECTION OF BOARD CHAIR AND VICE-CHAIR

MOTION- #1 APPROVED

Director Morgan **moved to nominate Jonathan Fost as 2021-22 Board of Education Chair for a second term.** Director Feuerbacher seconds. Motion passed unanimously 6-0.

MOTION - #2 APPROVED

Director Feuerbacher **moved to nominate Tim Arbogast as 2021-22 Board of Education Vice Chair.** Director Morgan seconded. Motion passed unanimously 6-0.



5.0 APPROVAL OF MINUTES

5.1 Regular Minutes June 15th, 2021

MOTION - #3 APPROVED

Chair Fost **moved to approve the June 15th, 2021 regular board meeting minutes as amended.** Director Feuerbacher seconded. Motion passed 4-0-2 with Directors Begay and Stice abstaining due to being newly elected in the July board meeting.

5.2 Supplemental Budget 20-21 Minutes June 23rd, 2021

MOTION - #4 APPROVED

Chair Fost **moved to approve the minutes as presented for the Supplemental Budget 2020-21, for the June 23rd 2021 meeting.** Director Morgan seconded. Motion passed 4-0-2 with Directors Begay and Stice abstaining due to being newly elected in the July board meeting.

6.0 PUBLIC COMMENT- None

7.0 REPORT ITEMS

7.1 ACCT Equity Act Agenda

Director Morgan begins by sharing information on the ACCT Equity Action Agenda. Director Morgan continues by stating this is an equity action agenda to support diversity and inclusion in report to work with the board. This is a document outlining some of the steps Boards of Education for Community colleges can take to really fine tune the work of viewing policy and the actions of a board in regards to viewing it with an equity lens and supporting diversity and inclusion within the work of the board. This is for review, with no action tonight, and will be presented again in August, for action and approval.

Chair Fost states his enthusiasm as a guide for our board to follow. This is a helpful guide that fits well for the Community college. Director Morgan states that they'd also like to see the DEI work when it comes to policy and governance as a board to be working in alignment with the Equity Action committee. The policy/equity committee will also be reaching out to Courtney for a future meeting, to be inline and gain any college guidance as well.

7.2 Financial Update

Saundra Buchanan, Interim CFO of Financial Services, shared with 12 months into the 2020-21 fiscal year which includes information through June 30th, 2021. The Board's financial presentation includes information as posted through June 30, 2021. The report includes year-to-date June 30, 2021 activity posted as of July 12 excluding final year-end period 13 adjusting journal entries which will be



completed within 45 days of the fiscal year-end, therefore, the report is not final for the year. The report does not reflect audited information for fiscal year ending June 30, 2020 because the audit is in progress and not yet complete.

General Fund revenues through June 30 are \$8,872,807 representing 91.9% of the budget and are a \$150,259 actual decrease over the same period of time as the previous year. Enrollment is trending at a similar level as the previous year. Tuition and fees are higher as compared to last year by 31.1%. Property taxes are higher as compared to last year by 14.8%. State appropriations are down by 22.6% primarily as a result of receiving only three community college support fund payments in the second year of the biennium rather than five payments in the first year of the biennium. The first payment of next fiscal year to be received in July 2021 will be accrued as revenue to the 2020-21 as reflected in the budget and will resolve this revenue variance. Other revenues are lower as compared to last year by 63.7%. Final adjusting entries are pending which will record accrued property tax revenue, record adjustments to the allowance for doubtful accounts for tuition, record deferred revenues, and record the accrual of the state community college support fund revenue.

General Fund expenditures through June 30 are \$8,253,764 representing 89.7% of the budget and are a \$960,062 or 10.4% decrease as compared to the previous year. Final adjusting entries are pending which will record the accrued payroll for July and August 2021 for full-time faculty, record payroll-related reconciliation journal entries, record prepaid expenses, and record final transfers between funds.

Budget and actual General Fund Transfers in and Transfers out are shown on the report, however, final entries are pending.

Budget and actual General Fund beginning fund balances are shown on the report, however, auditor's adjustments are pending and the amounts shown for either fiscal year are not final.

The Skills Center and Student Housing project expenditures to date are \$13,893,601 of the \$16,390,000 project budget. Funding for this capital project is \$7,320,000 of net proceeds from State of Oregon XIG matching bonds, \$7,475,000 of CGCC Full Faith and Credit Bonds, and \$1,595,000 of funding from the City of The Dalles and Wasco County from Google. The major expenditures are to PlanB Consultancy, Opsis Architecture, and Bremik Construction for project management, architectural and construction costs of this project, respectively. Other expenditures include professional fees, administration, permits, builder's risk insurance, and furniture, fixtures and equipment.

7.3 President Cronin's Chinook Brief

Dr. Marta Cronin, President, reviews her monthly Chinook Brief with the Board of



Education. She begins with the Skill Center and Construction update. CGCC recently obtained a Temporary Certificate of Occupancy issued on July 12th. There is a list of items that need to be addressed to gain the final certificate.

Residence Hall: Certificate of Occupancy issued on 7/9/21. Applications: 7, as of Friday July 16th. Site: Landscaping is ongoing. Donations: Benson Polytechnic Aviation – equipment, Horizon Air – MOU, for ongoing support (to include employment opportunities for graduates), DeWalt has requested a wish list from the new programs. Ribbon Cutting: September 11th @ 10 a.m. President Cronin shares the Ribbon Cutting draft agenda. (item 7.3A). Email invitations have gone out.

Budget Update (document 7.3B in the drive). Key items to note per our project manager: GC Cost of work (90% Complete), Architect Fee (86% Complete), our original contingency of \$318K has now been reduced to \$200k we anticipate more than likely we will be giving the majority of this back to the college. Opsi has now completed their first initial Punch list and will submit report this week to Bremik for action. Furniture delivery is still on track and scheduled to arrive August 9th.

Ag-Tech Partnership: A few months back, Chair Fost told the board about a partnership that had developed in Hood River County around Barrett Park. He and Vice Chair Feuerbacher were invited to be part of the discussion. In the drive, you will find an update (document 7.3D)

Commencement: On Friday, July 9th, we held a modified version of commencement. 95 students participated, 155 degrees and 15 certificates and 16 GED completions. The entire ceremony, beginning with speeches and ending with the conferring of degrees, will be posted on our website.

New Chinook Team Members: Rebecca Schwarz has joined us as our Dean of General Education. Rebecca introduces herself to the board of education.

Child Care Feasability Study: Surveys are going out this month to partners throughout The Gorge. A copy of the survey is in the drive (document 7.3C)

La Onda Latina del Gorge: Show on “La Que Buena” (station out of Los Angeles). Occupying space on campus in building 2 and giving us air time to promote our events and programs.

White House Vaccine Challenge: CGCC has assembled a vaccination task force, that includes faculty, staff, students and representatives from the North Central Public Health District to discuss our approach to dealing with this challenge. They expect to include: Vaccination events: New student day, move-in day. Incentives: Free credits, Community Ed vouchers...Once we have finalized a list of events, President Cronin will share it with the board.



Dr. Cronin states that security measure are being discussed and finalized to determine the costs, and time frames monitored security is needed for the Residence Halls.

President Cronin shares the news that the Metallica Scholars Grant has decided to help in Workforce Education at CGCC with a grant amount of \$100,000. This will help 45 students to be able to attend their programs, and 15 at each of the three programs will have financial support (item 7.3D in the drive). CGCC is very excited about this particular grant opportunity.

President Cronin finishes her Chinook brief by describing the new sign that will be put up on campus.

7.4 Foundation Board Update

Director Feuerbacher reports that this is the first time the Golf Event fundraiser has been paused and believes this is a wise decision. Even with the pause on the fundraiser, two team participants still donated their normal contribution to scholarships. Wendy Patton has managed to get some of the Golf event sponsors to help with the upcoming Ribbon Cutting event on September 11th.

With the success of the last online auction, there may be the possibility of another online auction this year.

The foundation is looking to launch a donor wall for the Skill Center. The CGCC foundation will also soon have a monthly newsletter. If you would like to subscribe, please go to www.cgccfoundation.org. The next foundation board meeting will be held on September 15th.

7.5 OCCA Update

Director Morgan shares an update on the OCCA that they have closed down for the legislative session and are on to the next big thing which is hiring a new executive director, as OCCA's Camp Preus will be leaving. Director Morgan is on the committee for the executive director search.

The OCCA Executive Retreat will be on August 5th. Director Morgan will also be attending the OCCA Annual Conference; which Director Morgan is the head of member services.

7.6 Directors' Subcommittee Reports

7.6.1 -Fiscal Responsibilities:

No updates at this time.



7.6.2 – Skill Center and Housing:

Director Feuerbacher shares that the construction contingency is still at \$200,000, which is impressive, as well as the occupancy for the residence hall and the whole team should be commended on this.

7.6.3 – Policy and Equity:

Director Morgan shares that the Policy and Equity meeting was involved in the discussion regarding the ACCT Equity Act Agenda and information pertaining to this can be seen above in report item 7.1 in the minutes. Attendance from the public has been encouraging and Director Morgan continues to encourage others to attend.

7.7 Chair’s Report

Chair Fost begins his report by welcoming our new board members. Chair Fost shares that he and Vice Chair Feuerbacher had the opportunity to attend the graduation ceremony, and felt that the set up and those involved in so did a successful job.

An Equity discussion did take place last month and there were new members who attended. The consensus was that these discussions should continue to take place. More discussion on this area will happen during the board retreat. Jessany will send out a doodle poll to board members to find a date for the Board Retreat.

If others know of someone interested in the Board position 6, Hood River representative, please encourage them to reach out and show interest.

7.8 Other

8.0 BUSINESS ITEMS

8.1 Select Various Organization Representatives

8.1.1 Selection of OCCA Representative and Alternative

MOTION #5 – APPROVED

Director Feuerbacher **moved to nominate Kim Morgan as the OCCA Representative and Jonathan Fost as the alternative representative.** Director Stice seconded. Motion passed unanimously 6-0.

8.1.2 Selection of Latin X Advisory Council Liaison

Dan Spatz shares information on the duties and information regarding the Latin X Advisory council.



MOTION #6 – APPROVED

Director Morgan **moved to nominate Chair Fost as the Latin X Advisory Council Liaison**. Director Arbogast seconded. Motion passed unanimously 6-0.

8.1.3 Selection of the Foundation Board Liaison

Director Feuerbacher shares the details and information on what the Foundation Liaison would entail.

MOTION #7 – APPROVED

Director Arbogast **moved to nominate Director Feuerbacher as the Foundation Board Liaison**. Director Morgan seconded. Motion passed unanimously 6-0.

8.2 Approval of Consent Calendar

Jessany Munoz-Petricovic, Executive Assistant to the President and Board of Education presents the 2021-22 consent calendar for approval.

MOTION #8 – APPROVED

Director Morgan **moved to approve the Consent Calendar for the 2021-22 fiscal year**. Director Feuerbacher seconded. Motion passed unanimously 6-0.

8.3 Adopt Board of Education Calendar

Jessany Munoz-Petricovic, Executive Assistant to the President and Board of Education presents the 2021-22 Board of Education Calendar. Discussion on moving the first date for the budget committee meeting, April 26th, to the Hood River Campus.

MOTION #9 – APPROVED

Director Arbogast **moved to approve the Board of Education 2021-22 Calendar, with the change of the April 26th Budget committee meeting being located at the Hood River Campus**. Director Morgan seconded. Motion passed unanimously 6-0.

9.0 PUBLIC COMMENT- None

10.0 CRITICAL DATES

Chair Fost reviewed the critical dates with the Board.

11.0 ADJOURN

The meeting was adjourned at 7:39 pm.

As recorded by Jessany Munoz, Executive Assistant to the Board of Education