



BOARD AGENDA ITEM:

5.1–Regular Meeting Minutes

DATE:

August 20, 2019

REGULAR MEETING MINUTES

Tuesday, July 16, 2019

CGCC The Dalles Campus – Board Room, Building 1, Room 1.162

ATTENDANCE:

Board of Education:

Sarah Segal
Kim Morgan
Dr. Kevin McCabe
Antonio Baptista
Robin Feuerbacher

Randy Helm (call-in)

Staff and Representatives:

Dr. Marta Cronin
Lori Ufford
Gerardo Cifuentes
Mike Mallery

Tiffany Prince
Courtney Judah
Dan Spatz
Rick Leibowitz
Danny Dehaze

1.0 CALL WORK SESSION TO ORDER

Kim Morgan called the work session meeting to order 5:03 pm.

2.0 TREATY OAKS REGIONAL SKILLS CENTER & STUDENT HOUSING

Project management firm, PlanB Consultancy, introduced the project team that will be working on the Treaty Oak Regional Skills Center & Student Housing. PlanB Consultancy shared their concept for project delivery from inception/pre-design through design, construction, and closeout/feedback. They intend to define clear expectations, build trust, and understand the time constraints through a collaborative and transparent process with CGCC. The finalized project charter, as approved by President Cronin, was discussed, as well as, a preliminary project schedule with cost management factors. PlanB and CGCC will have weekly, call-in, team meetings and monthly project status reports (these reports will be shared into the Board of Education “library” GoogleDrive). To conclude their introduction presentation PlanB Consultancy outlined where we are now and some upcoming next steps: architect proposals, obtain geotech, CM/GC RFP, begin schematic design.

3.0 ADJOURN

The work session adjourned at 5:55 pm.

1.0 CALL REGULAR MEETING TO ORDER

Kim Morgan called the meeting to order at 6:02 pm.

2.0 WELCOME AND INTRODUCTIONS

Kim Morgan welcomed the newly elected Hood River County Directors and asked them to introduce themselves.

2.1 Swear in Newly Elected Directors

Vice-Chair Morgan swears in newly elected Board Directors Antonio Baptista, Randy Helm, and Robin Feuerbacher all representatives of Hood River County.

3.0 ELECTION OF BOARD CHAIR AND VICE CHAIR

MOTION #1 – APPROVED

Director McCabe moved to **nominate Kim Morgan as the 2019-20 CGCC Board of Education Chair**. Director Baptista seconded. Motion passed 4-1-0.

Kim Morgan assumed the position of Board Chair.

MOTION #2 – APPROVED

Director McCabe moved to **nominate Antonio Baptista as the 2019-20 CGCC Board of Education Vice-Chair**. Director Feuerbacher seconded. Motion passed unanimously.

4.0 APPROVAL OF MINUTES

4.1 Regular Minutes – June 19, 2019

MOTION #3 – APPROVED

Director McCabe moved to **approve the minutes from the June 2019 board meeting**. Director Baptista seconded. Motion passed unanimously.

5.0 PUBLIC COMMENT & PUBLIC HEARING

No public comments were given.

6.0 REPORT ITEMS

6.1 Monthly Financial Report

VP of Financial Services, Mike Mallery, had a very brief update from the business office as they are working diligently on closing out FY 2018-19 and loading the new FY 2019-20 into the system.

6.2 Chinook Brief

President Cronin welcomed two new assets to CGCC in July: the hiring of Gerardo Cifuentes, VP of Student Services, and the opening of The Hook, the new café on campus, being managed by Tammy Huffman. Dr. Cronin also reported on Campus Nexus on when Spin0 and Spin1 will be taking place throughout July and August. It was announced that Dr. Leyba of ACCT will be facilitating the Board retreat at the

end of July at the Discovery Center, Dr. Leyba has been a consultant for ACCT since 2012 and will be bringing us a wealth of knowledge.

6.3 Foundation Report

It was reported that the main focus for the Foundation is preparation and a soon to be successful execution of their Annual Founder's Cup golf tournament on August 3rd. A more in depth report about the event will be given in August.

6.4 OCCA Monthly Update

Director Morgan shared that there has been little activity with OCCA, as it is summertime, so there is no update to share.

6.5 Director's Reports

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

6.6 Other

Director Kevin McCabe submitted his letter of resignation, to step down from the remainder of his term on the Board of Education.

7.0 BUSINESS ITEMS

7.1 Treaty Oak Exemption CM-GC Resolution

As most of this topic was covered during the work session, Dan Spatz, quickly reviewed that the College is seeking an exemption from the competitive bidding process. In working with legal counsel and adapting other successful exemption requests the major findings on behalf of CGCC are: fundamental concept (skills center and student housing), a limited budget and timeframe, and to minimize the disruption to the college community. Following Oregon Statutes, no challenges to the exemption request had been received. Director Baptista asked that a letter from MillerNash be given to the college, as a statement of reassurance.

MOTION #4 – APPROVED

Director Helm moved to **adopt the CM-GC exemption findings and grants the exemption from competitive bidding for the Treaty Oak Skills Center and Student Housing.** Director Feuerbacher seconded. Motion passed unanimously.

7.2 Selection of OCCA Representative and Alternate

The Board of Education had a conversation regarding duties, availabilities, and work load prior to someone taking on this representative position.

MOTION #5 – APPROVED

Director McCabe moved to **nominate Director Kim Morgan as the college's OCCA Representative for the 2019-20 academic year.** Director Feuerbacher seconded. Motion passed unanimously.

MOTION #6 – APPROVED

Director Morgan moved to **nominate Director Robin Feuerbacher as the college's OCCA Alternate Representative for the 2019-20 academic year.** Director McCabe seconded. Motion passed unanimously.

7.3 Selection of LatinX Council Member

MOTION #7 – APPROVED

Director Morgan moved to **nominate Director Antonio Baptista as the LatinX Council Member for the 2019-20 academic year.** Director McCabe seconded. Motion passed unanimously.

7.4 Selection of Foundation Board Liaison

MOTION #8 – APPROVED

Director Morgan moved to **nominate Director Sarah Segal as the Foundation Board Liaison for the 2019-20 academic year.** Director Baptista seconded. Motion passed unanimously.

7.5 2017-18 Board of Education Calendar

MOTION #9 – APPROVED

For the month of December many members of the college and board might be absent due to the timing of the meeting. The Board of Education decided to cancel the December 2019 meeting, until further notice.

Director Baptista moved to **accept and adopt the 2019-20 Board of Education Calendar as amended.** Director Feuerbacher seconded. Motion passed unanimously.

7.6 2017-18 Consent Calendar

After a conversation ensued about requesting legal counsel be present at board meetings, it was discussed that this option or idea would be researched more because of budget implications and could be on an “as necessary” basis. It was noted that also a call in option could suffice, when needed, as well.

MOTION #10 – APPROVED

Director McCabe moved to **accept and adopt the 2019-20 Consent Calendar as presented.** Director Feuerbacher seconded. Motion passed unanimously.

7.7 Appointment to vacant Board position 2

The Board of Education discussed the two interested parties to fill the remainder of the vacant position on the Board. The Board asked Tiffany if any qualifications must be met for the individuals, and it was reported that the only requirement is that they live in the declared country (Wasco) and submit a letter of interest. Tiffany also shared how the vacant position was advertised and that Dr. Cronin and Tiffany do not seek out recruitments for board directors.

After much deliberation, Director McCabe called the question.

MOTION #11 – APPROVED

Director Feuerbacher moved to **accept the candidacy of Carmelo Gamez to fill the remaining of the term in Position 2**. Director Morgan seconded. Motion passed unanimously.

7.8 Other

8.0 CRITICAL DATES

Chair Morgan reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:58 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education