



**BOARD AGENDA ITEM:**

**3.1–Regular Meeting Minutes**

**DATE:**

**April 11, 2017**

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**REGULAR MEETING MINUTES**  
**Tuesday, March 14, 2017**  
**The Dalles Campus– Board Room**

ATTENDANCE:

**Board of Education:**

Charlotte Arnold  
Charleen Cobb  
Lee Fairchild  
Stu Watson  
Dr. Ernie Keller

Dr. James Willcox  
Carmelo Gamez

**Staff and Representatives:**

Rick Leibowitz  
Bill Bohn  
Lori Ufford

Eric Studebaker  
Dr. Frank Toda

Tiffany Prince  
Courtney Judah  
Susan Lewis  
Andrea Henderson

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**1.0 CALL WORK SESSION TO ORDER**

Charlotte Arnold called the work session meeting to order 5:05 pm.

**2.0 OREGON COMMUNITY COLLEGE ASSOCIATION UPDATE PRESENTATION**

Andrea Henderson, Oregon Community College Association (OCCA) Executive Director, came before the Board to discuss: Guided Pathways, Affordability, and Equity. Andrea included conversation on “Cafeteria College” versus a Guided Pathways college and how to plan, implement and evaluate the college’s pathways. Other information shared about Guided Pathways was the career and technical education returns and completion rates. Andrea also briefly presented on affordability in regards to the food and housing insecurity. To conclude her presentation Andrea talked about community college revenue sources, state and federal driven cost increases, and the Oregon Promise impact statewide.

**3.0 ADJOURN**

The work session adjourned at 5:53 pm.

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**1.0 CALL REGULAR MEETING TO ORDER**

Charlotte Arnold called the meeting to order at 5:59 pm.

**2.0 WELCOME AND INTRODUCTIONS**

**3.0 APPROVAL OF MINUTES**

**3.1 Regular Minutes – February 28, 2017**

**MOTION #1 – APPROVED**

Director Cobb moved to **approve the January 2017 Board of Education Meeting Minutes**. Dr. Willcox seconded. Motion passed unanimously.

#### **4.0 PUBLIC COMMENT**

The Columbia Gorge Community College took comments from many members of the college and of the community regarding Resolution 031417. The names of these speakers are included below:

- Kelly Sullivan
- Adam Gietl
- Richard Kessler
- Jennifer Christensen
- Tama Bolton
- Nicole Hughes
- Tim Schell
- Tom Kaser
- Richard Jepson
- Rose Kelly
- Ben Lawrence
- Chantelle Hickman
- Greg Hastings
- Sara Viemeister
- Patrick Rawson
- Amy Krol
- Adrianna
- Jerry Jones
- Ryan Brusco
- Jessica Griffin Conner
- Michael Krummel
- Sibohan O'Halloran
- Daniel Polehn
- Lynne M. Davidson
- Craig Anderson
- Kristie Towell
- Michelle Gietl
- Tristan Neal
- Bailey McManus
- Carrie Simard
- Katie Paul
- Ruby Rocha
- Stephen Shwiff
- Andy D
- Sergio

#### **5.0 BUSINESS ITEMS**

##### **5.1 Resolution 031417**

Chair Arnold thanked everyone for taking the time to come out and have their voices heard before the Board. Additionally, because this is a very sensitive topic up for discussion and decision for the Board to consider, the CGCC Board of Education would like to provide the Hood River District an opportunity to express their opinions on the matter as well. The Board requested that their April business meeting be moved to Hood River. The CGCC Board of Education again expressed their appreciation to all whom participated in a thoughtful and understanding topic conversation.

##### **5.2 Budget Officer Appointment/Calendar Adoption**

Tiffany Prince, Assistant to the President and Board Education, presented to the Board the fiscal year 2017-18 Budget Calendar and request to appoint President Toda as the Budget Officer.

## **MOTION #2 – APPROVED**

Director Watson moved to **approve the 2017-18 Fiscal Year Budget Calendar and appoint President Frank Toda as the Budget Officer.** Dr. Keller seconded. Motion passed unanimously.

### **5.3 Other**

## **6.0 REPORT ITEMS**

### **6.1 Phi Theta Kappa**

Student Bailey McManus and Michelle Gietl, Student Life Advisor, shared with the Board that Bailey is a running candidate for the 2017-19 Phi Theta Kappa International President. Some responsibilities of this position include: presiding at the Annual Convention and Honors Institute, giving speeches and workshops about Phi Theta Kappa's programs at regional meetings, writing articles for Society communications. This is the highest level of student leadership in Phi Theta Kappa and the Board is in full support of Bailey in her endeavor.

### **6.2 Nix Property and College Safety Upgrades**

Jim Austin, Director of Facilities, first reviewed the leasing of the Nix property in Hood River with the existing tenant in place. He also communicated that another cohousing group in Hood River has reached out to him as they are looking for sites to propose a medium density housing society. To the second part of his report Jim provided detail about safety upgrades that have been ongoing at CGCC. He summarized the safety drills the campus has been participating in and discussed some potential foreseeable upgrades for the college in the next fiscal year. Jim also disclosed that Federal Emergency Management Agency will award CGCC some assistance in repairs because of the severe winter weather over the past many months.

### **6.3 Monthly Financial Update**

Rick Leibowitz quickly summarized the financial overview as of February 28, 2017; remarking that this is the second year of the 2016-17 biennium and that CGCC has received the appropriate state appropriations to date and the next payment will be expected in July. Rick reviewed revenues and expenditures with the Board as well.

### **6.4 Understanding the College District Zones**

As a follow up topic from a previous meeting earlier this year, Director Stu Watson, asked the Board to again reflect on the CGCC College District notes that he had provided to the Board beforehand. Director Watson explained his understanding on the creating structure of the Columbia Gorge Community College Board of Education when Hood River County was annexed in. He also expressed that under certain ORS the CGCC Board could potentially be out of compliance with its current positions/zones for each county; adding that he has talked to several individuals at

the state level for guidance on this topic as well. Director Watson suggested that the Board of Education could be reorganized in a couple different options if needed.

### **MOTION #3 – FAILED**

Director Watson moved to **direct staff to connect with Oregon State entities to have them provide a review of the current Board of Education organization, see if we are compliant and what could be some potential remedies if needed.** Dr. Keller seconded. Watson, Arnold, Fairchild in FAVOR. Cobb, Keller, Willcox, Gamez OPPOSE.

*The Board of Education took a short recess from 8:06 pm to 8:10 pm.*

### **6.5 Operational Update/Presidential Goals**

President, Dr. Frank Toda, took part of his update to go over again some of the key important points from the earlier OCCA presentation as the State of Oregon is currently in a legislative session every community college president and OCCA staff are exceptionally busy in Salem. Dr. Toda also highlighted some essential events and meetings that CGCC was a part of; such as the partnership with The Gorge Wind Challenge, US Senator Merkley’s Town Hall, and Rep. Huffman and Johnson’s Gorge(ous) Night in Salem.

### **6.6 Foundation Update**

Chair Arnold, liaison to the Foundation Board, shared that at the February 22 Foundation meeting they created subcommittees in order to try to have a substantial direction and support the Board and College goals, to better invest in the college. The next Foundation board meeting will be in The Dalles on April 26.

### **6.7 Director’s Reports**

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

### **6.8 Other**

Reflecting on the meeting Chair Arnold suggested that the Board allow for time to listen to the Hood River districts perceptions pertaining to “sanctuary college.” To make up for a missed meeting in Hood River, due to weather conditions, and in order to hear from Hood River County the Board decided to move its April meeting to a location in Hood River. The Board also appreciated hearing both sides of the Resolution commentary and all though it was good information and went well.

## **7.0 CRITICAL DATES**

Dr. Toda reviewed the critical dates with the Board.

## **8.0 EXECUTIVE SESSION – none scheduled**

**9.0 ADJOURN**

The meeting was adjourned at 8:42 pm.

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As recorded by Tiffany Prince,  
Administrative Assistant to the President and Board of Education