



BOARD AGENDA ITEM:

3.1–Regular Meeting Minutes

DATE:

February 28, 2017

REGULAR MEETING MINUTES
Tuesday, January 24, 2017
The Dalles Campus– Board Room

ATTENDANCE:

Board of Education:

Charlotte Arnold
Charleen Cobb
Lee Fairchild
Stu Watson
Dr. Ernie Keller

Staff and Representatives:

Rick Leibowitz
Bill Bohn
Lori Ufford
Eric Studebaker
Dr. Frank Toda

Tiffany Prince
Courtney Judah
Mike Taphouse
Susan Lewis

1.0 CALL REGULAR MEETING TO ORDER

Charlotte Arnold called the meeting to order at 5:59 pm.

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes – December 13, 2016

MOTION #1 – APPROVED

Dr. Keller moved to **approve the December 2016 Board of Education Meeting Minutes**. Director Cobb seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT

No comments were given.

5.0 REPORT ITEMS

5.1 Monthly Financial Update

Rick Leibowitz reported to the Board that everything budget related is right on track, as expected, and there is nothing key to comment on. He shared that he attended an OCCA meeting regarding the state budget picture and funding to be expected from the state, as well as a PERS workshop which explained the new PERS rates amongst other related topics. The Board had asked Rick a couple of questions that he will be researching and giving updates on at a future board meeting.

5.2 Enrollment Update

Eric Studebaker, Chief Student Services Officer, hit the quick points regarding enrollment. As enrollment is not locked, due to the severe weather, Student Services extended the registration period and ability to drop courses. He added that it has been an exceptional winter, which has been frustrating for students with the FTE down 7.5% compared to winter term of last year. However, one new Oregon Promise student has registered for this winter term. Eric will present more concrete enrollment numbers after registration is closed for the term.

5.3 Operations Update

President Frank Toda elaborated on one of Eric's previous points mentioning that this is the worst winter weather the Columbia River Gorge has seen since 1979. The snow and ice impact has been heavy which in turn created an all-around impact on the college and its operations. Dr. Toda also shared that the college has incorporated the use of GoogleDocs for sharing intercollege documents, which can also be reviewed/edited by any of the peers that the document has been shared with, with certain features. Following that information he went over the updated revisions to the college Strategic Work Plan for 2016-2019.

5.5 Director's Reports

Directors each shared the variety of commitments they have community wide and their individual contribution of spreading college awareness and community outreach as a representative of the college.

5.6 Other

6.0 BUSINESS ITEMS

6.1 Student Services Policy

Eric Studebaker gave a review with the Board of the changes that had been updated and made to Students Policy 30.A – Student Rights, Responsibilities and Conduct as well as some past history that had raised awareness to this policy which yielded the work to bring policy 30.A more up-to-date.

MOTION #2 – APPROVED

Director Fairchild moved to **approve and adopt the Students Policy 30.A changes as presented**. Dr. Keller seconded. Motion passed unanimously.

6.2 Other

7.0 CRITICAL DATES

Dr. Toda reviewed the critical dates with the Board.

8.0 EXECUTIVE SESSION – none scheduled

9.0 ADJOURN

The meeting was adjourned at 7:20 pm.

As recorded by Tiffany Prince,
Administrative Assistant to the President and Board of Education