



MANAGEMENT DEGREE

(92 credits)

2016-2017

Courses Offered by Term			
Summer Term:	Required Courses	Course Title	Credits
Summer	<input type="checkbox"/> BA 111	Introduction to Accounting ¹	3
Summer	<input type="checkbox"/> MTH 65	Beginning Algebra II	
Fall Term:			
Fall	<input type="checkbox"/> BA 101	Introduction to Business	4
Fall	<input type="checkbox"/> CAS 121 - OR - CAS 122	Beginning Keyboarding - OR - Keyboarding for Speed & Accuracy	3
Fall	<input type="checkbox"/> WR 121	English Composition	4
Fall	<input type="checkbox"/> Gen. Ed. Elective	General Education Elective: Social Science	4
Winter Term:			
Winter	<input type="checkbox"/> BA 131	Introduction to Business Technology	4
Winter	<input type="checkbox"/> BA 211	Principles of Accounting I	3
Winter	<input type="checkbox"/> BA 285	Human Relations in Organizations	3
Winter	<input type="checkbox"/> CAS 216 - OR - CAS 217	Beginning Word - OR - Intermediate Word	3
Winter	<input type="checkbox"/> CAS 170 - OR - CAS 270	Beginning Excel - OR - Intermediate Spreadsheets using Excel	3
Spring Term:			
Spring	<input type="checkbox"/> BA 205	Business Communications	4
Spring	<input type="checkbox"/> BA 212	Principles of Accounting II	3
Spring	<input type="checkbox"/> BA 226	Business Law I	4
Spring	<input type="checkbox"/> OS 131	10-Key on Calculators	1
Spring	<input type="checkbox"/> Mgmt. Degree Elective	Management Degree Elective	3
Fall Term:			
Fall	<input type="checkbox"/> BA 223	Principles of Marketing	4
Fall	<input type="checkbox"/> BA 224	Introduction to Human Resource Management	3
Fall	<input type="checkbox"/> Gen. Ed. Elective	General Education Elective: Science/Mathematics	4
Fall	<input type="checkbox"/> Gen. Ed. Elective	General Education Elective: Arts/Letters	4
Winter Term:			
Winter	<input type="checkbox"/> BA 206	Management Fundamentals	3
Winter	<input type="checkbox"/> EC 201 - OR - EC 202	Principles of Economics: Micro-economics ² - OR - Macro-economics	4
Winter	<input type="checkbox"/> Mgmt. Support Elective	Management Support Elective	3
Winter	<input type="checkbox"/> Mgmt. Degree Elective	Management Degree Elective	3
Spring Term:			
Spring	<input type="checkbox"/> EC 202 - OR - EC 201	Principles of Economics: Macro-economics ² - OR - Micro-economics	4
Spring	<input type="checkbox"/> Mgmt. Support Elective	Management Support Elective	3
Spring	<input type="checkbox"/> Mgmt. Support Elective	Management Support Elective	3
Spring	<input type="checkbox"/> Mgmt. Degree Elective	Management Degree Elective	3
Spring	<input type="checkbox"/> Mgmt. Degree Elective	Management Degree Elective	3
Spring	<input type="checkbox"/> Mgmt. Degree Elective	Management Degree Elective	3

¹ Students who have completed high school bookkeeping or have had work experience with full-cycle bookkeeping responsibilities should substitute an approved business elective and start the accounting series with BA 211 in the second term. .

² Can be used as a General Education Elective.

Approved Management Degree Electives:

BA 177	Payroll Accounting	BA 238	Principles of Sales
BA 188	Customer Service Skills	BA 228	Computer Accounting Applications
BA 203	Introduction to International Business	BA 239	Advertising
BA 207	Introduction to E-Commerce	BA 242	Introduction to Investments
BA 213	Managerial Accounting	BA 250	Small Business Management
BA 280A	CE: Business Experience*	BA 280B	CE: Business Experience-Seminar*

*Complete 12 BA credits before enrolling.

Approved Management Support Electives:

CAS 109	Digital Presentations	CAS 217	Intermediate Word
CAS 231	Desktop Publishing	CAS 270	Intermediate Spreadsheets using Excel
CAS 140	Beginning Databases	OS 240	Filing and Records Management

General Education Requirements:

- **Arts and Letters:** Art, Literature, Spanish, Philosophy, Speech, Women's Studies (101), Writing (WR 240-247)
- **Social Sciences:** Anthropology, Economics, Geography, History, Political Science, Psychology, Sociology, Women's Studies
- **Science and Math:** Biology, Chemistry, Environmental Science, General Science, Geology, Math (111 or higher)

Comprehensive Degree Requirements & Limitations:

- All candidates must earn a minimum of 90 credits which count toward an associate degree.
- Credit courses numbered below 100 cannot be used to fulfill the 90 credit minimum requirement for any degrees.
- All candidates for a degree must have at least a 2.0 minimum cumulative grade point average ("C" average).
- All degree candidates must accumulate at least 30 credits of satisfactory work at CGCC to establish residency. Nontraditional credit, credit transferred from another institution or challenge credit may not be used to establish residency. 24 of the credits earned at CGCC must apply to the specific associate degree requirements the student is pursuing.
- Transfer credits accepted for letter grade C- or better. Transfer grades of "pass" accepted if no letter grade required
- A maximum of 3 credits of physical education (PE) courses may be used as electives.
- Credit courses with passing grades may only be applied once in meeting a degree or certificate requirement (unless approved to be repeated). In addition, repeated courses are only counted once in accumulated hour and point totals.
- No more than 12 credits of Cooperative Education courses may be used.
- No more than 9 credits of experimental courses can be used (course numbers 199-199Z and 299-299Z).
- A maximum of 24 credits of "P" (pass) grades will apply to degree.
- No Management/Supervisory Development workshops will apply.

This form is intended for advising purposes only. See your declared catalog for a complete list of degree requirements.

Columbia Gorge Community College is an equal opportunity educator and employer.