



BOARD AGENDA ITEM:
DATE:

5.1–Regular Meeting Minutes
August 15, 2019

REGULAR MEETING MINUTES
Tuesday, July 18, 2019
CGCC The Dalles Campus – Board Room, Building 1, Room 1.162

ATTENDANCE:

Board of Education:

Tim Arbogast
Kim Morgan
Lucille Begay
OraLee Branch

Laura De La Torre

**Staff and
Representatives:**
Jarett Gilbert
Lorelle Davies

Mike Espinoza
Courtney Judah
Tiffany Prince
Danny Dehaze

1.0 CALL REGULAR MEETING TO ORDER

Chair Arbogast called the meeting to order at 6:02pm

2.0 WELCOME AND INTRODUCTIONS

Chair Arbogast welcomed the newly elected Hood River County Directors and asked them to introduce themselves.

2.1 Swear in Newly Elected Directors

Chair Arbogast swears in newly elected Board Director Laura De La Torre representative of Hood River County.

3.0 ELECTION OF BOARD CHAIR AND VICE CHAIR

3.1 Recognition of Outgoing Board Chair

On behalf of the President's Council and the whole college, Dr. Jarett Gilbert acknowledges Chair Arbogast for his great service in the past year. He mentions Chair Arbogast did an amazing job leading the selection of a new president and thanks him for everything he has done and continues to do.

3.2 Board Chair Nominations, and Selection

MOTION #1 – APPROVED

Director Morgan moved to **nominate Tim Arbogast as the 2023-24 CGCC Board of Education Chair**. Director Begay seconded. Motion passed 4-0.

Tim Arbogast assumed the position of Board Chair.

3.3 Vice Chair Nominations, and Selection

MOTION #2 – APPROVED

Director Begay moved to **nominate Kim Morgan as the 2023-24 CGCC Board of Education Vice-Chair**. Director Morgan seconded. Motion passed unanimously.

Director Morgan assumed the position of Board Vice-Chair.

4.0 APPROVAL OF MINUTES

4.1 Regular Minutes – June 20, 2023

MOTION #3 – APPROVED

Director Morgan moved to **approve the Minutes from the June 20, 2023 Board Meeting**. Director Begay seconded. Motion passed unanimously.

4.2 Special Board Meeting Minutes- June 14, 2023

MOTION #4 – APPROVED

Director Morgan moved to **approve the Special Board Meeting Minutes from the June 14, 2023 board meeting**. Director Begay seconded. Motion passed unanimously.

5.0 PUBLIC COMMENT & PUBLIC HEARING

No public comments were given.

6.0 REPORT ITEMS

6.1 Monthly Financial Report

Dr. Jarett Gilbert presents the Monthly Financial Report in behalf of Dr. Davies.

Dr. Gilbert mentioned the college is on the right track and these numbers are unofficial numbers for the year as we are still technically closing out in June and moving toward the new Fiscal Year.

General Fund revenues through June 30 are \$12,624,092 representing 118% of the budget and \$687,558 decrease over the same period as the previous year.

The College's bank account balances total \$5,190,293 on June 30, as shown in the attached report. Accounts receivable balances total \$1,464,557 on June 30, and represent amounts owed to the College from students, property tax, agencies, and grantors.

The College is in the process of completing year end calculations of year ending balancing and fund transfers. Audit work has begun and will continue throughout the Fall.

6.2 Chinook Brief

Dr. Gilbert acknowledged Dr. Lawson, our incoming president for the college and presents him the opportunity to say a few words.

Dr. Lawson mentioned he is extremely excited to get started and he feels welcomed already; he states he is looking forward to working with new Board Members and the entire college overall.

2.1 Swear in Newly Elected Directors

Chair Arbogast swears in newly elected Board Director OraLee Branch representative of Hood River County.

Continuing the Chinook Brief

- Interim President's Update- Summer classes, both credit and non-credit, are in full swing, at The Dalles, Hood River, and remote/online. with the departure of Director of Community Relations, Dan Spatz, the Small Business Development Center and Childcare Partners now report directly to the Vice President of Instructional Services.
- Aviation Maintenance Technology (AMT)- CGCC has successfully recruited a second full-time AMT instructor, his name is Tyson Aldrich.
- Community Education & Customized Training (CE/CT) Update- Wilderness EMT students began their training in Maupin, OR, this month – a culmination of over a year of work between CGCC and the National Center for Outdoor and Adventure Education to provide this non-credit learning in South Wasco.
- Grant Submitted: HRSA- The college submitted a HRSA grant, thanks to the hard work of Director of Nursing & Health Occupations, Janie Griffin, and Executive Director of Institutional Effectiveness, Courtney Judah, in collaboration with our grant writers at Merchant-McIntyre, and with the support of community partners (One Community Health, Mid-Columbia Center for Living, Wasco County Services, North Central Public Health District).
- Grant Awarded: Grow Your Own Teachers- – The State of Oregon Department of Education has announced that CGCC, in partnership with Western Oregon University, has been awarded \$611,000 over the next two years as part of the "Grow Your Own" program.
- Legislative Field Day- Dr. Gilbert and Dan Spatz had a meeting with representatives of the Community Outreach Team (i.e., The Port of The Dalles, The Dalles Chamber, Wasco County, City of The Dalles, MCEDD, MCMC, North Wasco PUD) to welcome representatives of our regional legislators to Wasco County.
- New Student Orientation (NSO)- – Director of Advising and Outreach, Karly Aparicio, and Writing instructor, Dr. Jessie Herrada-Nance, will co-lead NSO on Tuesday, Sept. 19 on The Dalles Campus (with a Zoom option).
- Wildland Fire - The US Forest Service and Oregon Department of Forestry selected CGCC as the host site for their Annual Guard School - Wildland

Firefighter Basic Training. Which brought 50 firefighter trainees and trainers to our campus.

- June 2023 Staff of the Month – Tiffany Prince, Director of Housing and Student Life / Interim Assistant, Board of Education.

6.3 Foundation Report

Sue Davis, Executive Director of the Foundation, gives an update and reminders of what is currently happening with the Foundation.

Sue explains that the Foundation's Board is made up of 9 Directors and the President of the College sits in this Board as an advisor as well. The representative of the Board of Education is Director Lucille Begay. The foundation has an executive assistant, as well as Jessie Herrada-Nance as a faculty representative and a student representative.

The foundation team is currently working on the Golf Tournament which will be happening September 9th. This year there will be a Bloody Mary Bar; the foundation is currently at more than \$10,000 in sponsors.

The foundation has been working with a company 280 Earth; this company is locating in The Dalles and they are testing a technology for carbon sequestration, these relationships will benefit CGCC's programs. 280 Earth has committed to provide \$10,000 a year scholarship for 3 years.

The Providence Hood River Memorial Hospital Fund came to CGCC to support early career entrance to Medical Assistant fields; CGCC recently graduated 5 people in our MA program and they were awarded \$1,500 to support them with basic needs.

6.4 OCCA Monthly Update

Director Morgan presents the OCCA update.

Director Morgan concluded her presidency of the Board for OCCA in June. The registration is open for the Board Member Training on September 9th, this training will be taking place in Salem at the Chemeketa Community College.

OCCA's annual conference is happening November 1st – 3rd. Presentation proposals are now being accepted and the Oregon Executive Leadership Academy is also accepting applications.

OCCA's Board new president is Jane Reid from Clackamas Community College.

6.5 Director's Subcommittee Reports

None

6.6 Outgoing Board Chair Report

The Board is currently working on scheduling a Board Training Workshop.

Chair Arbogast presents the three committees: Board Policy and Equity, Finance and Audit and President's Performance Review. He asks Board members to present their interest on any Committee they might be interested in; otherwise, Chair Arbogast will assign Board Members to Committees.

Director Morgan requested to serve in the Board Policy and Equity Committee.

6.7 Other

None

7.0 BUSINESS ITEMS

7.1 Selection Various Organization Representatives

7.1.1 Selection of OCCA Representative and Alternative

MOTION #5 – APPROVED

Director Begay moved to **nominate Director Kim Morgan as OCCA Representative for the 2023-24 academic year.** Director Morgan seconded. Motion passed unanimously.

MOTION #6 – APPROVED

Director Morgan moved to **nominate Director Branch as the OCCA Alternate Representative for the 2023-24 academic year.** Director Begay seconded. Motion passed unanimously.

7.1.2 Selection of Latinx Advisory Council Liaison

MOTION #7 – APPROVED

Director Morgan moved to **nominate Director De La Torre as the LatinX Council Member for the 2023-24 academic year.** Director Branch seconded. Motion passed unanimously.

7.1.3 Selection of Foundation Board Liaison

MOTION #8 – APPROVED

Director Morgan moved to **nominate Director Begay as the Foundation Board Liaison for the 2023-24 academic year.** Director Branch seconded. Motion passed unanimously.

MOTION #9- APPROVED

Director Morgan moved to **nominate Director Branch as the Alternate Foundation Board Liaison for the 2023-24 academic year.** Director Begay seconded. Motion passed unanimously.

7.2 Consent Calendar

MOTION #10 – APPROVED

Director Begay moved to **accept and adopt the 2023-24 Consent Calendar as presented.** Director Morgan seconded. Motion passed unanimously.

7.3 Adopt Board of Education Calendar

MOTION #11 – APPROVED

Director Begay moved to **accept and adopt the 2023-24 Board of Education Calendar as amended.** Director Morgan seconded. Motion passed unanimously.

7.4 Adopt Board Policy 1300- Equity Statement - second reading

Kim Morgan presents the second reading of the Board Policy 1300- Equity Statement.

MOTION #12 – APPROVED

Director Morgan **moved to adopt Board Policy 1300 as presented.** Director Branch seconded. Motion passed unanimously.

7.5 Other

8.0 PUBLIC COMMENT

8.1 CRITICAL DATES

Chair Arbogast reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:32pm

As recorded by Tiffany Prince,
Interim Executive Assistant to the President and Board of Education