

Curriculum Committee Minutes

November 16, 2023

Location: Zoom

PRESENT:

Voting Committee Members

Chair- Mimi Pentz (Nursing/Health)

Kristen Booth (Pre-College)

Robert Wells-Clark (Ind/Trade)

Jenn Kamrar (Art,Cult,Comm)

Emilie Miller (Science)

Pam Morse (Math)

Rebecca Schwartz (Inst Dean)

Stephen Shwiff (Social Science)

Non-Voting Committee Members

Jarett Gilbert (VP Instructional Services)

Susan Lewis (Curriculum)

Mary Martin (Student Services)

Supporting Staff

Guests

Sara Mustonen

ABSENT

Voting Members

Vice Chair- Andrea LoMonaco (Business)

Non-Voting Committee Members

Item	Discussion	Action
Call to Order:	Chair Mimi called the meeting to order at 3:38pm.	
Submissions:	none	
New Business:		
2. Transferability Requirements for Gen Ed Designation <ul style="list-style-type: none">ACTION ITEM: Data request before next meeting: How many students successfully transfer from CGCC to 4-year universities, compared to the amount of CGCC students that	Susan reported that the Action Item regarding data was still pending as the information had not been received as of yet. Mary informed the committee that the National Clearing House had not provided the data as of yet. Stephen provided information regarding "Gen Ed" designation descriptions at three OPUs – OSU, PSU and EOU. <ul style="list-style-type: none">Gen Ed Requirements not done the same at each institution.	

<p>complete an AAS degree from CGCC. (Susan)</p> <ul style="list-style-type: none"> • ACTION ITEM: Gather the Gen Ed requirements from OSU, PSU, EOU. (Stephen) 	<ul style="list-style-type: none"> • OSU – Bach Core Requirements – different categories that we would have to fit into • PSU – similar in that it has categories, but they are listed as freshman and sophomore inquiry, including required courses for entering at certain levels • EOU – has gen ed transfer core <p>OPUs only care about how they accept in transfer, and do not consider whether the community college designates the course as Gen Ed or not. Therefore, probably better to send course to departments and ask how it fits into their requirements after course is approved.</p> <p>It was suggested that OPUs are confused why an institution would concern itself about transfer when approving a course.</p> <p>Discussion with liberal arts private colleges/universities confirmed that they make sure that they learn how the course transfers prior to approval.</p> <p>Debate on whether there was significant work load associated with contacting universities to make this determination:</p> <ul style="list-style-type: none"> • Curriculum Office provides email template and contact list for university transfer specialists. Generally, if the template is used, asking directly whether the course transfers as general education, major requirement, major elective, elective only, the first response from the university is complete. If request is put forward as “How does this course transfer?” Usually there is substantial back and forth when this is the opening request. • Different experience described how they had to go back and forth with the university 4 or 5 times to get information. Not a good use of faculty time. <p>Question regarding whether there is harm in retaining the 1 university requirement:</p> <ul style="list-style-type: none"> • Not common that courses that are requesting Gen Ed status can’t find at least one university that accepts it as Gen Ed. • Some courses are denied because of one or two words in the content, like CPL. (Noted that CPL is more than just a word and brings with it significant issues that are currently under debate throughout the system.) 	
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	<ul style="list-style-type: none"> • It's the principle that we should be able to determine ourselves whether a course meets Gen Ed standards. • Adds assurance that the course has the robustness and quality that represents Gen Ed beyond our institution. Confirming our designating the course as Gen Ed. • Work load for faculty. <p>Motion: Remove the requirement for Gen Ed designation that one university must accept the course as a general education elective.</p>	<p>Motion: Rebecca 2nd: Stephen 5 in favor – 3 opposed – 0 abstains</p>
Discussion Items:		
1. Standard Prerequisites	<p>Was not yet discussed at IC, and not on the agenda for the next day's meeting. Issue extends into additional areas which include Dev Ed Redesign discussions, Anthology data clean-up, prerequisites as barriers, and placement. Therefore, it has broader ramifications than the original concern over having a standard requisite package to ensure student success in General Education designated courses.</p> <p>Decided that the discussion item will be shelved until further notice. Standard Prerequisites will remain as currently approved.</p>	
Opt-Out of Standard Prerequisites Request – form update (added agenda item)	<p>Susan brought to the attention of the committee that the Opt-Out Request Form is out of date, still includes courses that are no longer being taught at CGCC (RD 90 and 115, WR 90, MTH 20). In light of the conversation regarding the work going forward on Standard Prerequisites, Susan asked if she should go ahead and update the Opt-Out Request form now or wait until conclusions are made regarding Standard Prerequisites. The committee agreed to updating the form at this time.</p>	
Meeting Adjourned: 4:50pm	Rebecca motioned to end the meeting, Kristen 2nd. All in favor.	Next Meeting: December 7, 2023