



BOARD AGENDA ITEM: 3.1 – Regular Meeting Minutes
DATE: November 21, 2023

REGULAR MEETING MINUTES
Tuesday, October 17, 2023
This meeting was held remotely.

ATTENDANCE:

Board of Education:

Tim Arbogast
Kim Morgan
Lucille Begay
Jonathan Fost

Nate Stice

OraLee Branch

Laura De La Torre

Staff and Representatives:

Jarett Gilbert

Lorelle Davies
Mike Espinoza
Courtney Judah
Tiffany Prince
Danny Dehaze

1.0 CALL BOARD WORK SESSION TO ORDER-

Chair Arbogast called Board Work Session to Order at 5:41pm

Dennis Knox provides an update as Mid-Columbia Medical Center is transitioning to Adventist Health Columbia Gorge.

Dennis explains that the local health expertise of Adventist Health allows us to benefit from enhancements in clinical and organizational initiatives, purchasing support, access to additional clinical and operational expertise and much more.

Adventist Health is dedicated to the long-term viability of their affiliated health systems – which now includes Adventist Health Columbia Gorge – from investing in their employees and physicians, to expanding the services they provide.

The main goals with this partnership are:

- Make much-needed updates and infrastructure improvements through \$100 million capital commitment over 10 years

- Increase health equity and equitable access to care for all residents of The Dalles and the Columbia Gorge communities, furthering our charitable mission
- Promote reliability, availability and continuity of healthcare in order to meet the needs of the community
- Strengthen our ability to deliver healthcare programs that support the wellbeing of the community
- Broaden and deepen our engagement with and support of the community
- Provide a broader depth of healthcare services that people of our community need and can access close to where they live and work.
- Fund infrastructure needs through \$100 million capital commitment over ten years, with \$6 million in the first two years to fund urgent capital needs
- Provide access to sophisticated recruitment capabilities to retain high-quality primary care and specialty care physicians and APPs
- Provide additional resources and opportunities that can position our organization as an employer of choice for employees and clinical partner of choice for the medical staff community
- Build upon the great work of our teams to continue enhancing the clinical quality of our services and programs
- Promote and retain our team-based culture, consistent with the Planetree Philosophy that celebrates our past, while building our future

During this journey, there has been 23 new providers added over the last year.

He explains there is a Partnership with Knight Cancer Institute, which ensures that patients have access to the comprehensive cancer care they need.

A Linear Accelerator at Celilo Cancer Center was possible through support from the Mid-Columbia Health Foundation.

Lastly, Dennis shared that by Integrating Our Two Organizations now that we are officially part of the Adventist Health family, they working through integration to bring the organizations together.

The work ahead includes:

- Continue to invest in physician and APP recruitment.
- Work with our new partners at Adventist Health on technology and campus upgrades and improvements
- Increase patient access in primary and specialty care clinics
- *Continue to focus on providing high-quality local care for patients and families in The Dalles and the Columbia River Gorge*

2.0 ADJOURN-

Chair Arbogast adjourned Work Session at 6:07pm

1.0 CALL REGULAR MEETING TO ORDER

Chair Arbogast called the meeting to order at 6:08 pm

2.0 WELCOME AND INTRODUCTIONS

3.0 APPROVAL OF MINUTES

3.1 Regular Minutes, September 19, 2023

MOTION #1 - APPROVED

Director Morgan **moved to approve the regular Minutes from the September 19 2023 meeting.** Director Branch seconded. Motion passed unanimously.

4.0 PUBLIC COMMENT - none

5.0 REPORT ITEMS

5.1 Student Life Update

Tiffany Prince, Director of Housing and Student Engagement, presents a Student Update.

- Tiffany begins by introducing Jill Barham, a returning Associated Student Government student. Jill is the elected ASG President for FY 2023-24. Jill introduced herself. Jill shares that this year as President and with Vice President Amber Anderson, the goal is to create a sense of community that is student focused.
- There are three active clubs; EQuity through United Action League, Creative Writing Club, and Gaming/Dungeons & Dragons Club, which is an increase from last year. There are two clubs that recently submitted charters and one request to start a club.
- Update on residence hall occupancy – currently at 80% capacity, which is a change in only 2% from fall term last year. This is on trend to break even in budgeting terms.
- Per BP 2015 Jill will serve as the Board of Education's non-voting student advisory member. She will attend the board meetings, when it doesn't conflict with class, and when requested may attend events and conferences with the Board of Education.

5.2 Monthly Financial Report

Dr. Lorelle Davies presents a Monthly Financial Update.

General Fund revenues through September 30 are \$2,774,860 representing 23.3% of the budget and \$5,960 increase over the same period as the previous year.

General Fund expenditures through September are \$2,106,873 representing 17.5% of the budget and an increase of \$80,979 or a 4.0% increase over the same period as the previous year.

The College's bank account balances total \$7,264,186 on September 30, as shown in the attached report. Accounts receivable balances total \$1,576,192 on September 30, and represent amounts owed to the College from students, property tax, agencies, and grantors.

Dr. Lorelle discusses the Hook Café finances.

5.3 Foundation Board Update

Sue Davis, Executive Director of the Foundation, gives an update and reminders of what is currently happening with the Foundation.

Sue shares that the Foundation awarded 80 scholarships to students last spring. Of those, 69 have successfully enrolled and have met the minimum standard for the credits.

The foundation handed funds over to the CTE students for their equipment.

The Foundation will be having a "Thank you Luncheon" on November the 6th at the Regional Skills Center.

The Foundation will be executing on an annual appeal, will be sending about 1,200 letters out and planning to do some basic refilling of our coffers through that process.

Sue is now preparing to close last year's audit for the Foundation.

5.4 OCCA Update

Director Branch and Director Morgan present the OCCA update.

2021-27 Strategic Priorities and Objectives Updates:

- *Student Success in all the Strategic Priorities, rather than its own priority*
- *Before focus was on budget issues, now add policy changes/development as a priority.*
- *Priority diagram shown in appendix of this report to CGCC.*

- *Standing committee appointments: DEI position still open.*

Director Morgan shares that OCCA will be having a “Lunch and Learn” series, a brand-new program from OCCA that is free to everyone.

The OCCA Annual Conference at Sun River will be November 1st-3rd.

5.5 Strategic Planning Update

Dr. Lawson states the Mission, Vision and Guiding Principles of the Strategic Plan.

Our Mission: Who are we? What is our purpose, define our key functions and why we are here.

Our Vision: More of an aspirational statement about who we are as a college, how we go about our work.

The guiding principles: Include principles about how we treat one another and interact with one another.

Dr. Lawson explains that our next stage in the process will be on identifying our priorities and our key objectives. The priorities should align with and come out of the mission.

5.6 President's Update

Dr. Lawson presents an Update.

- Enrollment Update-
Our YTD enrollment currently sits at 7.5% higher than at this point last year. That encompasses a 5.5% increase in degree seeking students, with a 16% growth in workforce/CTE and decrease of transfer student FTE by -4.5%.
- Strategic Enrollment Management (SEM) Plan update-
On Monday, October 16, the college reviewed data on a handful of target areas expected to provide opportunities to grow enrollment. The six targeted areas included: (1) the Latino population, (2) K-12 partnerships, (3) Adult Basic Education and GED, (4) regional economic/workforce development strategies, (5) “stop out” populations, and (6) Athletics/International Students.
- Hispanic Heritage Month-
In recognition of Hispanic Heritage Month, the EQual Club hosted a Let's Taco'bout It event: "What does it mean to be an HSI?" The event featured Latinx Public Relations and Marketing Diversity recruitment specialist, Anthony Veliz. The event also kicked off a campus/community read of "Undocumented Americans" by Karla Cornejo Villavicencio.

- OPC Update
Community College Capital Projects revisions - Key changes include adding an “equity component” and formalizing the Strategic Review and Due Diligence Criteria
OPC continues to be concerned about HECC’s need to better communicate and collaborate with community colleges.

5.7 Board Subcommittee Reports

None-

5.8 Chair’s Report

Chair Arbogast attended that the ACCT conference, which is an Association of Community College Trustees.

Some of the takeaways from this conference include:

- At CGCC need to have a clear an open communication path with our local school and community leaders.
- The college needs to make sure we can support changes that are occurring in our communities. Knowing where the community needs skills is key to make sure that the college stays relevant.

6.0 EXECUTIVE SESSION- ORS 192.660(2)(i)/(8)

6.1 Presidential Evaluation

The Board of Education entered Executive Session at 7:25 for the purpose of conducting the Presidential Evaluation for the College President. The Board adjourned Executive Session at 7:45pm

7.0 PUBLIC COMMENT - None

8.0 CRITICAL DATES

Chair Arbogast reviewed the critical dates with the Board.

9.0 ADJOURN

The meeting was adjourned at 7:50pm

As recorded by Tiffany Prince, Director of Executive Services