

## Curriculum Committee Minutes

November 06, 2022 3:30 to 5pm

Location: TDC 1.162 (Board Room) & HRC 209 (Conference Room)

Zoom Link: <https://cgcc.zoom.us/j/87624070787>

### PRESENT:

#### Voting Committee Members

Chair- Pam Morse (Math)

Vice Chair- Mimi Pentz (Nurs/Hlth)

Andrea LoManaco (Business)

Kristen Booth (Pre-College)

Emilie Miller (Science)

Stephen Shwiff (Social Science)

Robert Wells-Clark (Ind/Trade)

Jenn Kamrar (Art,Cult,Comm)

Rebecca Schwartz (Inst Dean)

#### Non-Voting Committee Members

#### Supporting Staff

Sara Wade (Instructional Services)

#### Guests

Janie Griffin

### ABSENT

#### Voting Members

#### Non-Voting Committee Members

Jarett Gilbert (VP Instructional Services), Susan Lewis (Curriculum), Mary Martin (Student Services)

Item	Discussion	Action
Call to Order: 3:32 pm	Meeting called to order at 3:32 pm by Chair Pam Morse.	
Approval of October 20, 2022	Motion: approve as written.	Motion: Stephen 2nds: Rebecca 9 in favor – 0 opposed – 0 abstains
Old Business:		
1. ECE & Elementary Educator Pathway relationship – shifting ECE from CTE to LDC (Rebecca will conduct research on what other colleges classify ECE under – original date: June 10, 2022)	Rebecca shares an update with the research that has been conducted regarding ECE & the Elementary Educator Pathway.	

	<ul style="list-style-type: none"> <li>• Out of the 12 schools that have responded only about 4 (Mount Hood, Blue Mountain, OCCC &amp; Lane) have been able to state that their ECE degree is stackable.</li> <li>• The two ways they have been explained to be stackable is transfer agreements and expectations of credits.</li> <li>• Discussion of a way that CGCC how to be able to implant the exception of credits to fall under the Early Childhood Education pathway.</li> </ul> <p>A discussion ensued around General Education credits. And that CGCC's requirement of 16 General Education Credits for CTE students for a degree seems high in comparison of other colleges in the state.</p>	
<b>Submissions:</b>		
EMS 105 EMT Part I (Content Hour Change)	<p>Janie explained the proposed changes for both the EMS 105 &amp; 106 Content Hour Change, that it will allow for more time to teach all the content that is needed for students to be successful in the courses. Question arose about the math on the Content Hours but discussion and explanation resolved/answered question/concern.</p> <p><b>Motion: approve as written.</b></p>	<p>Motion: Stephen 2nded: Andrea 9 in favor – 0 opposed – 0 abstained</p>
EMS 106 Part II (Content Hour Change)	<p><b>Motion: approve as written</b></p>	<p>Motion: Rebecca 2nded: Kristen 9 in favor – 0 opposed – 0 abstained</p>
<b>New Business:</b>		
<p>1. Approval of Administrative Rules and Operating Procedures updates</p> <ul style="list-style-type: none"> <li>• AR 040.035.000 Occupational Supplementary Courses/Continuing Education Units <ul style="list-style-type: none"> <li>• OP 040.035.001 Occupational Supplementary Courses/Continuing Education Units</li> </ul> </li> <li>• AR 040.037.000 Termination of a Program <ul style="list-style-type: none"> <li>• OP 040.037.001 Termination of a Program</li> </ul> </li> </ul>	<p><b>Motion: Table approval of ARs and OPs until next meeting for Susan to explain changes and discuss proposed changes.</b></p>	<p>Motion: Rebecca 2nded: Mimi 9 in favor – 0 opposed – 0 abstained</p>

Discussion Items:		
1. Contact Hour Definitions	<p>Tori shared her conversation with Susan with the committee &amp; shared with the committee the research she conducted on the definitions of Contact Hours. And shared a suggested reporting for CGCC.</p> <p>Confusion and discussion on what the original intent of the original Contact Hour Definitions discussion was from the retreat. If it was Contact Hours on different modalities of courses, and how to measure and track.</p> <p><b>Motion: Table Contact Hour Definition conversation until the November 17 meeting, when Susan can be available to explain and guide conversation.</b></p>	<p>Motion: Kristen  2nded: Robert  8 in favor – 0 opposed – 0 abstained</p>
Meeting Adjourned: 4:31pm	<p>Rebecca motioned to end the meeting Mimi seconded, all in favor.  Meeting ended at 4:31pm.</p>	Next Meeting: November 17, 2022