

Curriculum Committee Meeting Agenda

Voting Committee Members

Chair – Kristen Booth (Pre-College)

Vice Chair – Zip Krummel (Social Science)

Courtney Cunningham (ESL)

Ashley Mickels (CTE)

Mimi Pentz (Nurs/Hlth Occ)

P.K. Hoffman (Arts & Hum)

Emilie Miller (Science)

Vacant (Inst Dean)

Katy Jablonski (Wr/FL/Eng)

Pam Morse (MTH)

Non-Voting Committee Members

Jarett Gilbert (VP Instructional Services)

Mary Martin (Student Services/Registrar)

Susan Lewis (Curriculum)

Support Staff

Sara Wade (Curriculum)

Guests

June 3, 2021 9:00 am – 12:00 pm

Zoom log-in: <https://cgcc.zoom.us/j/99318290003>

Meeting ID: 993 1829 0003; phone in: 1-253-215-8782

Approval of May 6, 2021 minutes ¹

Old Business

1. Meeting procedure proposals

- Proposal #1: The Curriculum Committee by Robert's Rules ²
- Proposal #2: Curriculum Committee Procedural Rules without Robert's Rules ³

New Business:

Submissions ⁴

1. Courtney Cunningham (9:30 – 9:40 am)
 - ED 216 Gen Ed Request
 - ED 219 Gen Ed Request
2. Susan Lewis for Instructional Council (9:40 – 9:50 am)
 - ASOT-BUS (Degree Revision)

Committee Action:

1. Procedural updates (consent agenda, chair/vice chair eligibility ⁵) & [Charter](#) review (Susan)
2. 2021-22 Chairmanship (Kristen)
3. 2021-22 schedule (Susan) ⁶
4. Review guidelines for writing outcomes and descriptions – updates? (Zip)
 - <https://www.cgcc.edu/sites/default/files/curriculum/writing-course-description.pdf>
 - <https://www.cgcc.edu/sites/default/files/curriculum/writing-learning-outcomes.pdf>
 - <https://www.cgcc.edu/sites/default/files/curriculum/forms/Action-Verb-Lists12-12-13.pdf>
5. Introduction to new Associate of Science Transfer (AST), Associate of Arts Transfer (AAT), and Major Transfer Maps (MTMs for Biology, Elementary Education, English Literature) (Susan) ⁷

6. Including standardized research practices into curriculum – learning communities, LIB 101, embedded in coursework (Katy)
7. Providing college credit for internships and viability of independent study courses (Jarett)

Next Meeting: September 23, 2021, 10 am – 12 pm, CC Orientation

Attachments: ¹ May 6, 2021 Minutes; ² Proposal #1; ³ Proposal #2; ⁴ Submissions: 2 Gen Ed Requests, 1 Degree Revision; ⁵ Curriculum Committee Meeting Procedures; ⁶ 2021-22 CC Schedule; ⁷ AST, AAT, MMT documents